

Minutes of: PARKS AND RECREATION COMMISSION  
Time of Meeting: 5:30 P.M.  
Date of Meeting: September 15, 2008  
Place of Meeting: City Council Chambers

### **CALL TO ORDER**

Chairperson Lyons called the Regular Meeting to order at 5:30 p.m.

### **ROLL CALL**

Present: Chairperson Lyons, Commissioners Comstock, Cooper, and Martyns

Absent: Commissioner Craig

### **Staff Members Present:**

Sue Spickard, Acting Recreation Director  
Kyle Lancaster, Public Works Superintendent  
Mick Calarco, Recreation Services Manager  
Lolly Sangster, Management Analyst  
Bonnie Elliott, Recreation Area Manager

### **ANNOUNCEMENTS**

Sue Spickard, Acting Recreation Director, announced four upcoming events:

1. Leo Carrillo Ranch Dinner and a Movie, September 19, 2008
2. Hot Rods & Cool Treats, September 21, 2008
3. Pumpkin Plunge, October 11, 2008
4. Public Workshops: Invited to participate in the assessment of our programs and services and their associated funding sources as determined by the pyramid methodology framework.  
Workshops are scheduled for Tuesday, October 28, 2008 for two sessions 11:30 a.m. - 2:30 p.m. and 5:30 - 8:30 p.m.  
She stated that it would be best to have a few of the Commissioners come in the morning and a few in the evening. The Commissioners will receive specific invitations as well as many in the community.

### **APPROVAL OF MINUTES**

**ACTION:** On motion by Commissioner Cooper, the Minutes of the regular meeting held on August 18, 2008 were approved.  
**AYES:** Chairperson Lyons, Commissioners Cooper, and Martyns  
**NOES:** None  
**ABSTAIN:** Commissioner Comstock  
**ABSENT:** Commissioner Craig

**INTRODUCTIONS**

None.

**PRESENTATIONS**

None.

**PUBLIC OPEN FORUM**

Tom Watson, 4427 Salisbury Drive, Carlsbad, spoke on an item not listed on the agenda. His issue addressed the age of the Chase Field snack bar. The facility is about 50 years old and needs significant upgrades. He stated that there were funds allocated for the project in the past and would like to see this project go forward.

**CONSENT CALENDAR****1. AB # 0908-1 SUMMARY REPORT – (ACTION)**

To accept, approve and file the August 18, 2008 Parks and Recreation Commission Meeting Summary Report.

**2. AB # 0908-2 RECEIPT OF DONATIONS – 2008 Leo Carrillo Ranch Historic Park – (ACTION)**

To accept donations of cash in support of Leo Carrillo Ranch, and to recommend acceptance by the City Manager.

**3. AB # 0908-3 RECEIPT OF DONATION – 2008 Leo Carrillo Ranch Historic Park – (ACTION)**

To accept a donation from the Institute of Museum and Library Services (IMLS) Connecting to Collections Bookshelf reference collection and recommend acceptance by the City Council.

**4. AB # 0908-4 RECEIPT OF DONATIONS – Family Movie Night – (ACTION)**

To accept cash donations in support of Special Events activities and recommend acceptance by the City Council.

**ACTION:** On motion by Commissioner Comstock, AB #0908-1, AB #0908-2, AB #0908-3, and AB 0908-4 of the consent calendar were approved.

**AYES:** Chairperson Lyons, Commissioners Comstock, Cooper, and Martyns

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Commissioner Craig

**DEPARTMENTAL REPORTS****5. AB # 0908-5 TRAIL PROJECT RECOGNITION UPDATE - (INFO)**

Liz Ketabian, Park Planner, gave a presentation on the Veteran Memorial Park Trail project and recognized three volunteers: Mark Girard, Pete Trotta, and Kevin Morrison for the trail improvements they did on this project. Ms. Ketabian gave the background on the Veteran Memorial Park Trail project. She explained that Habitat Restoration Sciences (HRS)

volunteered to work on two projects a year for open space and trails. Total volunteer hours contributed to the project was 120 hours along with 30 staff hours. Project was completed on July 12, 2008.

**ACTION:** On motion by Commissioner Comstock, AB # 0908-5, to accept a report from staff recognizing the efforts of the Habitat Restoration Sciences, Inc. for trail improvements to the Veteran's Memorial Park trails.

**AYES:** Chairperson Lyons, Commissioners Comstock, Cooper, and Martyns

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Commissioner Craig

#### **6. AB # 0908-6 SYNTHETIC TURF UPDATE – (INFO)**

Kyle Lancaster, Public Works Superintendent, gave a presentation on the Synthetic Turf update. He explained that there are four park sites that have synthetic turf fields which are Poinsettia, Aviara, Stagecoach, and Pine. Mr. Lancaster explained that these synthetic turf fields were installed between 2003 and 2006. He stated that two of the sites are soccer fields only and two sites are a combination of soccer/softball fields and the sizes range from three to five acres. Mr. Lancaster briefly explained the installation process of the synthetic turf. He explained the usability of the fields and user satisfaction is typically very high and requires minimal closure time during rains and maintenance. Mr. Lancaster described the maintenance standards and inspection of the synthetic turf fields. He also stated that the cost to maintain the synthetic turf fields is approximately two-thirds lower in cost than natural grass fields.

Specific topics that were discussed:

- Typical life of the synthetic turf fields (approx. 20 years)
- Poinsettia Park synthetic turf fields may not make 20 years because of the high usage
- Cost of replacement of synthetic turf fields
- Drainage

**ACTION:** On motion by Commissioner Cooper, AB # 0908-6, to accept an update report from staff regarding information about artificial turf.

**AYES:** Chairperson Lyons, Commissioners Comstock, Cooper, and Martyns

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Commissioner Craig

#### **COMMITTEE/COUNCIL REPORTS**

Commissioner Comstock informed the Commissioners on the Prop D Subcommittee have now completed their meetings after eighteen months. He stated that a report has been prepared by the subcommittee and forwarded it to the City Council.

**AGENDA ITEMS FOR FUTURE COMMISSION MEETING**

1. Chase Field snack bar
2. Use of skateboards in the downtown area - ordinance

Commissioners requested from the Acting Recreation Director a copy of the response letter from the Mayor regarding the use of skateboards in the downtown area.

**ADJOURNMENT**

**ACTION:** On motion by Commissioner Comstock to adjourn the Regular Meeting at 6:30 p.m. to the Sheraton Hotel for the Boards and Commission appreciation event on October 3, 2008 at 6:00 p.m.

**AYES:** Chairperson Lyons, Commissioners Comstock, Cooper, and Martyns

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Commissioners Craig

Respectfully submitted,

Michele Hardy  
Minutes Clerk